

Online Entries Instructions FOR

www.trackdatabase.com/

Meet Name: **SOSSA Zone 2** *Cross Country Championship*

Meet Code: **T4SJ2B**

Meet Date: Oct 17, 2023

Entry Close Date: **Oct 10, 2023 @ 6:00 pm**

Returning Users:

Select 'Login' from the menu on the left and use the username and password from your previous meet(s). They are on file with the convenor if you have forgotten.

Joining a Meet:

To join a new meet, select 'Join Meet' from the left menu. You will be prompted to enter the meet code provided (TOP RIGHT CORNER). After entering this code and clicking the join meet button you will be added to the meet and it will now appear on your meet homepage.

Adding your entries:

For all events, you can select them in the edit view for each athlete, check the box beside the event to register for it, clicking submit at the bottom of the page will save the data entered. Seed times **are not necessary** to be entered for cross country meets.

If this is your first meet with the Track Database online entries:

Select 'Register' from the menu on the left to bring you to the registration page that will allow you to register your team.

On your first visit to the registration system you will need to provide all the information required. OFSAA & CISAA have restricted modification abilities as much of their information is generated automatically.

Registration now uses a username and password, the username you create must be unique and cannot be changed. This username and password can be shared between the coaching team to allow multiple coaches to do registrations for segments of the team.

When you enter team data, be sure to use an email address which you can check often as any communication with either the meet convenor, or trackdatabase.com will likely be time sensitive.

Using the online entry system, your entries will be emailed to you prior to the entry close date (Oct. 8) in order to allow you time to review your entries and make any changes needed.

These meet event entries are not the OFSAA eligibilities that are required to compete in an OFSAA sanctioned competition. The eligibility docs must be completed by the coach or School AD and signed by the Principal.